

PROJECT RECORD FORM

FOR MEETING THE CRITERIA FOR AN APPLICATION FOR REGISTRATION, PATHWAYS 1 & 2

Complete promptly as soon as the project experience is complete. Do not type outside of the box area provided. This is an electronic form but can be completed by hand if necessary. The applicant is to complete one form for each significant project worked on.

► 1. APPLICANT INFORMATION					
Applicant:	Employer:				
2. PROJECT DATA	Form No:	of	forms		
Name of Project:	Location of Project:				
Project Type:	Value: \$				
Construction Type:	Project Time Frame:	to			
Start and finish dates of applicant's involvement	nt in the project:	to			
	Time in hours				

 3. APPLICANT'S INVOLVEMENT Experience areas 		(a general wor	(a general working week is a minimum of 37.5 hours)			
		Observer	Participant	Project Leader	Observer: Defined as experience gained by careful observation of	
А	Project initiation and pre-design				procedures carried out by others	
в	Concept, preliminary and developed design stages				Participant: Defined as experience gained as a team member or operative working under instruction	
С	Detailed design and documentation				or supervision of a responsible person	
D	Procurement				Project Leader: Defined as	
Еı	Administration of the contract works				experience gained as a team member or operative working as one of the key decision-makers on a project	
E2	Observation of the contract works				key decision-makers on a project	
F	Practice conduct and office management					
Sig	nature of Applicant:			Date:		

4. APPLICANT'S ROLE IN THE PROJECT

If the applicants role in the project was under the supervision of a New Zealand Registered Architect, then that supervising Architect must complete this section and sign in the space provided. If the applicants role in the project was NOT under the supervision of a New Zealand Registered Architect, then complete this section, but do NOT sign in the space provided.

A	Project initiation and pre-design			
В	Concept, preliminary and developed design stages			
С	Detailed design and documentation			
D	Procurement			
E۱	Administration of the contract works			
E2	Observation of the contract works			
F	Practice conduct and office management			
	Other comments by supervisor			
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Supervising Architect's	Supervising NZ Architect's	
Signature:	Registration No.:	